



**The Village of Brooklin Cooperative Playschool**

Located at 45 Cassels Road East, Brooklin  
905.655.7494 [www.vbcplayschool.ca](http://www.vbcplayschool.ca)

Durham Regional Police Service

2019/2020

**Re: Vulnerable Persons Criminal Background Check  
(a.k.a. Criminal Information Request)**

To Whom It May Concern:

Please be advised that we require all classroom volunteers at The Village of Brooklin Cooperative Playschool (the "VBCP") to have a Criminal Information Request completed as it relates to the vulnerable sector.

\_\_\_\_\_ will be volunteering at the VBCP for the 2019-2020 school year which begins in September, 2019.

Volunteers at our school assist two teachers in a preschool classroom with 16 children (ages 2 to 5 years) for approximately 2.5 hours each month. General volunteer duties include interaction with children in the form of playing, guiding, and comforting children. Further duties involve food preparation and cleaning.

Please do not hesitate to contact us if you require any further information.

Kind Regards,

Gillian Potts-Hemingway  
RECE Program Supervisor

**Village of Brooklin Cooperative Playschool**

p:(905)655-7494 w:[www.vbcplayschool.ca](http://www.vbcplayschool.ca) e: [msgillian@vbcplayschool.ca](mailto:msgillian@vbcplayschool.ca)